



St. Louise de Marillac Primary School,

Drumfinn Rd.,

Ballyfermot,

Dublin 10

D10KT99

Mobile Phone Policy for Pupils

St. Louise's Primary School Mobile Phone Policy for Pupils

The Board of Management of St. Louise's Primary School recognises that it may be necessary for some children to bring their mobile phone to school. In this instance, the following policy will apply:

- The mobile phone must be handed to the teacher upon arrival in school.
- The phone must be turned off at all times during the school day.
- Children are not allowed to take or make calls or text messages or take any photos/recordings on their mobile phones on the school premises featuring themselves, other pupils or members of staff. This means phones must not be used until the child is outside the school gates each afternoon.
- Pupils who do not adhere to this policy by using a mobile phone on the premises will be required to hand the phone to a staff member without argument or delay.
- Confiscated phones will be returned only to the owner's parent / guardian.
- Parents/ guardians can collect the phone from the school / principal's office.
- In the event that a photo / recording of themselves, other pupils or members of staff are taken or posted on social media sites, suspension or expulsion may apply.
- The school accepts no responsibility for replacing phones that may be lost, stolen or damaged while they are in school. Pupils are advised not to bring valuable items into school unless a parent/guardian has deemed this absolutely necessary.
- Parents/ Guardians are asked to monitor what their children do while online as the potential for misuse of communication is always present. Some remarks or comments may be interpreted as threatening or cyberbullying. This behaviour, whether deliberate or unintentional, can be hurtful or offensive to the recipient and is best avoided. Any threatening remarks or behaviour will be taken very seriously by the school and as a breach of the Code of Behaviour.
- It should be noted that it is a criminal offence to use a phone to menace, harass, cyberbully or offend another person.
- The same rules apply for other devices including smart watches and smart glasses.

Please note that the above procedures apply for all school days including days in school after sacraments (First Communion and Confirmation), graduation ceremonies, organised school events and for school tours. At the start of an academic year parents / guardians will be asked to complete Appendix A below if they wish their child to bring a mobile phone to school.

If parents/guardians wish their child to bring a mobile phone in to school they should apply to the Board Of Management by completing Appendix A.

Phone Calls

Children who need to contact parents / guardians by phone must first get permission from the class teacher or principal. All phone calls will be made by a member of the school staff from the phone in the school office. Similarly, any parent/guardian wishing to contact a child during the school day should do so through the school office.

The school community of St. Louise de Marillac Primary School has an agreed systematic cycle of review of policies whereby new policies are reviewed after one year and subsequently every three years. In line with the above, this policy will be reviewed on an annual basis or sooner should the need arise.

The policy was reviewed and ratified by the Board of Management on 5th April 2022.



Signed by:

Date: 5/4/2022

(Chairperson, Board of Management)



Appendix A

Pupil Mobile Phone Contract

I request permission from the Board of Management of St. Louise de Marillac Primary School for my child to bring a mobile phone to school.

Child's Name: _____

Class:

Child's Room No: _____

I take full responsibility for my child's use of this phone.

I have read and agree with St. Louise de Marillac's *Mobile Phone Policy for Pupils*.

I am familiar with the school's *Mobile Phone Policy for Pupils* and understand the consequences in place should my child misuse his/her mobile device.

I accept that as a consequence of misuse of a phone suspension or expulsion may apply.

I accept that as a consequence of misuse of a phone permission to bring a phone to school may be withdrawn for a period of time.

I understand that my child is expected to be responsible for handing over and collecting their phone while in school.

I understand that the school accepts no responsibility for any damage that may occur to phones.

Parent/Guardian's Signature: _____

Date: _____